

SLEAFORD PARISH CHURCH HALL

CASUAL HIRE OF PREMISES

Maximum number of people in the Main Hall is 60

FULL NAME	
ORGANISATION if applicable	
FULL ADDRESS	
EMAIL ADDRESS	
PHONE / MOBILE	

HIRING DETAILS - Please indicate which room you require

	Church Hall (Capacity 60)		Peake Room (small meeting room – up to 20 people) Access is via stairs.	
Date				
Time	Start	Finish	Start	Finish
Nature of Function				
Sale of alcohol licence required				

The kitchen is available for the purposes of making tea and coffee. If you want to use it for more substantial food preparation please let us know. . The Peake Room also has tea and coffee making facilities.

Please return the completed booking form to the Parish Office.

Payment in full is due before the booking takes place. This may be by online transfer, cash or card.

St Denys Parochial Church Council 40-42-07 / 00724521

Arrangements will be made for you to collect a key.

We draw your attention to our Terms and Conditions and Fire Safety Procedures, which are attached to this booking form or a copy may be found on our website www.sleafordparishchurch.co.uk

By making this booking you agree to our Terms and Conditions.

Hiring Charges

Main Hall £15 per hour

£70 for a full day

£40 half day (3 hours)

£20 if hired with the church

Peake Room (access via stairs)

£14 per hour

£35 half day (3 hours)

£60 all day

Amount due		Paid	
Signature		Date	

Sleaford Parish Office, Market Place, SLEAFORD, NG34 7SH

Tel: 01529 413607, admin@sleafordparishchurch.co.uk

Mon, Weds, Fri 9am – 11am